

TOWN OF RICHLANDS
200 WASHINGTON SQUARE
RICHLANDS, VA 24641
PHONE (276) 964-2566 · FAX (276) 963-2889

WATER TAP REQUEST

Property owner _____ Phone _____

Street Address _____

Mailing address _____

Existing customer: _____ New customer: _____ Account number: _____

I hereby request water service from the Town of Richlands for the following property:

Inside _____, outside _____ the corporate limits of the Town of Richlands:

Tax map number: _____

Address or location: _____

Property Description: _____

USE

Existing use: _____ New use: _____

Use description: _____

Tap size requested: _____

TAP FEE:

\$400.00 per tap – standard tap size 5/8" – 3/4" line

(Larger size taps are tap fee plus cost for installation)

The Town's water user rates are as follows:

In Town

The first 2,000 gallons or any portion \$13.50(minimum)
The next 50,000 gallons @ \$4.00 per 1,000 gallons
All over 50,000 gallons @ \$3.75 per 1000 gallons

Out of Town

The first 2,000 gallons or any portion of: \$18.00(minimum)
The next 50,000 gallons @ \$5.50 per 1000 gallons
All over 50,000 gallons @ \$5.25 per 1000 gallons

REQUIREMENTS

- (1) Each dwelling or structure shall have on the main water line a main cutoff valve, a pressure regulator and a proper backflow preventer (required type based upon use), to be inspected and approved prior to use.

- (2) A separate water tap is required for each residence or use.

The User shall install and maintain at its own expense a water service line, which shall begin at the meter and extend to the dwelling or place of use. The service line shall connect with the distribution system of the Town at the closest location, as determined by the Town and shall meet all uniform, statewide requirements of the Virginia Building Code.

The User agrees to comply with and be bound by the Rules and Regulations of the Town now in force, or as hereafter duly and legally supplemented, amended, or changed. The User also agrees to pay for water at such rates, time, and place as shall be determined by the Town, and agrees to the imposition of such penalties for noncompliance as are now set out in the Town's Rules and Regulations, or which may be hereafter adopted and imposed by the Town.

The Town shall have final authority in any question of location of any service line connection to its distribution system; shall determine the allocation of water to Users in the event of a water shortage; and may shut off water to a User who allows a connection or extension to be made of its service line for the purpose of supplying water to another User. In the event the total water supply shall be insufficient to meet all the needs of the Users, or in the event there is a shortage of water, the Town may allocate the water available among the various Users on such basis as is deemed equitable by the Town Manager, who may implement water conservation measures in times of water shortages.

The user shall connect its service lines to the Town's system and shall commence to use water service from the system on the date the service is made available to the User by the Town.

The User agrees that no other present or future source of water will be connected to any water lines served by the Town's water lines. Any existing water sources shall be disconnected prior to service being provided by the Town of Richlands and cannot be reconnected at a future date.

The user understands it is illegal to tamper with the meter installation and any damages to the meter installation by the customer or his agent shall be the responsibility of the customer.

The failure of a customer to pay water charges duly imposed shall result in the automatic imposition of the following penalties as directed in the Town's rules and regulations. Failure to pay will result in disconnect of service and require payment in full before service can be reconnected.

1. Nonpayment within 15 days from the due date will be subject to a penalty of 10 percent (%) of the delinquent account.
2. Nonpayment within 20 days from the due date will result in the water being shut off from the User's property.
3. In the event it becomes necessary for the Town to shut off the water from a User's property, a service fee will be charged for a reconnection of the service.

SITE DIAGRAM REQUIRED WITH APPLICATION

I have read and am willing to abide by the rules and regulations as set forth or amended.

Applicant: _____

Applicant: _____

Date: _____